



International Relations & Brennan Center

Program Extension Request Form

Information: F-1 student regulations require you to be full-time every semester and to make progress toward your degree, so it's unusual to need more time. However, there may be circumstances where a new Program End Date is required.

Instructions: Please complete this form to the best of your ability. For any questions, refer to the Contact Information at the bottom of the form. **Completed request forms must be emailed to international@niagara.edu**

I. Student Information

Surname/Family Name: _____ Legal Given Name: _____

Preferred Name: _____ Pronouns: _____

SEVIS ID: _____ Date of Birth: _____ mm/dd/yyyy

Phone: _____

II. Program Extension Dates and Reason

****Must be approved before current end date***

Current Program End Date appearing on the I-20 document: _____

Date you are requesting it be changed to? _____

Why are you requesting an extension?

III. Academic Information

College of: _____ Major: _____

Education level: Bachelor Master

Name of Academic Advisor/Dean: _____

Academic Advisor/Dean Email: _____

***A letter from your advisor or dean's office confirming that you have been successfully working towards the completion of your degree requirements on a full-time basis and explanation for extension must accompany this Request for Change. The letter must also confirm your expected completion date. This should be attached alongside this form when you send to international@niagara.edu**



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IV. Financial Certification

Information: F-1 student regulations require you to show financial coverage for tuition, fees and living expenses for the additional time. The below chart lists full academic year expenses. *If you are extending for one semester, only calculate half the academic year.*

| | UNDERGRADUATE PROGRAMS | UNDERGRADUATE ACCELERATED NURSING | NURSING COMPLETION | GRADUATE BUSINESS PROGRAMS | ALL OTHER GRADUATE PROGRAMS |
|----------------------------|------------------------|-----------------------------------|--------------------|----------------------------|-----------------------------|
| Tuition | \$37,190 | \$33,630 | \$19,200 | \$15,660.00 | \$15,210.00 |
| Fees | \$1,880 | \$1,710 | \$1,880 | \$630.00 | \$630.00 |
| Books | \$510 | \$510 | \$510 | \$330.00 | \$330.00 |
| Room/Board | \$13,400 | \$13,400 | \$13,400 | \$13,400.00 | \$13,400.00 |
| Medical Insurance | \$2,854 | \$2,854 | \$2,854 | \$2,854.00 | \$2,854.00 |
| Other Living Expenses | \$2,500 | \$2,500 | \$2,500 | \$2,500.00 | \$2,500.00 |
| Total Est. Expenses | \$58,334 | \$54,604 | \$40,344 | \$35,374 | \$34,924 |
| Canadian Commuters | \$39,580 | \$35,850 | \$21,590 | \$16,620 | \$16,170 |

1. Your minimum financial amount (outlined in chart above): _____

2. Indicate where your funding will come from and the amount per source. (You may have multiple sources)

a. Personal Funds (Financial documents in your name) Amount: _____

b. Sponsor Name (Person – family & relation/company/organization)
_____ Amount _____

c. Scholarship/Assistantship Name
_____ Amount _____

3. Total Funding (Add 2a, 2b, and 2c above) _____

**Must be equal to, or more than, the minimum financial requirements in line #1 above*

IV. Student Acknowledgment

 By submitting this form I certify that the above is correct

* Student Signature: _____ Date: _____

| Contact Information for International Relations & Brennan Center | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sarina M. Beccari, PDSO Assistant Director of International Student Services Email: sbeccari@niagara.edu | Erin Plantone, DSO Assistant Director of International Student Services Email: erinclark@niagara.edu |