

## **Availability of Employees for Information Dissemination**

The University is required to designate an employee or group of employees to assist enrolled or prospective students in obtaining all of the information specified below. If the University has designated one person for an area of responsibility, that person shall be available, upon reasonable notice, to any enrolled or prospective student throughout the normal administrative working hours listed. If more than one person, often an entire office, is designated, their combined work schedules have been arranged so that at least one of them is available, upon reasonable notice, throughout the normal administrative working hours listed.

### Employees Available for Information Dissemination Purposes

Financial Assistance Information: Office of Financial Aid - 716.286.8686

Institutional Information: Office of Institutional Effectiveness and Assessment - 716.286.8571

Campus Security Policies and Crime Statistics: Campus Safety - 716.286.8111

Completion or Graduation Rates: Office of Institutional Effectiveness and Assessment - 716.286.8571

Admissions/Readmissions (Undergrad): Office of Admissions - 716.285.1212

Accreditation, Approval and Licensure of Institution and Programs: Office of Institutional Effectiveness and Assessment - 716.286.8571

Employee Information - Office of Human Resources - 716.286.8690

Health Record Requirements: Health Services - 716.286.8390

International Students: International Relations & Brennan Center - 716.286.8728

Entire offices, as indicated above, are designated for each item listed. Combined work schedules have been arranged so that at least one person is available, upon reasonable notice, throughout the normal administrative working hours listed. Otherwise, inquiries should be directed to:

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Dean of Students  
[dpuff@niagara.edu](mailto:dpuff@niagara.edu)  
716.286.8659